

APPROVED

by Order of the Director of Kauno kolegija  
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## **REGULATION ON AWARDING DIRECTOR'S NOMINAL SCHOLARSHIPS AT KAUNO KOLEGIJA**

### **CHAPTER I GENERAL PROVISIONS**

1. The *Regulation on Awarding Director's Nominal Scholarships* (hereinafter referred to as the Scholarship(s)) at *Kauno kolegija* (hereinafter referred to as the Regulation) establishes the procedure for awarding Scholarships from Kauno kolegija Scholarship Fund "Increasing the Accessibility of Studies", their amounts, the procedure for paying them, and the criteria for selecting candidates for Scholarships (hereinafter referred to as the Candidates).

2. Scholarships are established by Kauno kolegija Higher Education Institution (hereinafter referred to as KK or Kauno kolegija). They shall be awarded from the KK funds by order of the Director.

3. The Scholarships aim to encourage the KK students to actively participate in applied science and (or art) activities, represent KK in external organisations and events, promote volunteering, and support other activities that contribute to the implementation of the KK strategic goals.

### **CHAPTER II PROCEDURE FOR AWARDING AND PAYING SCHOLARSHIPS**

4. Scholarships shall be awarded to 12 students each academic year by Competition, having evaluated their academic and non-academic performance during studies.

5. The amount of the one-off Scholarship shall be EUR 1000.00 (one thousand).

6. Scholarships shall be awarded in November and May of each year by nominating 6 Scholarship Candidates, except for the case stipulated in Paragraph 18 of the Regulation.

7. Information about the Scholarship Competition (hereinafter referred to as the Competition) and other relevant issues about the Scholarships shall be announced on the KK website, <https://www.kaunokolegija.lt/>, and KK social media accounts.

8. The Competition shall be open to Candidates who meet all of the following criteria:

8.1. the Candidate is a full-time or part-time student at KK;

8.2. the weighted average of the scores in the courses/modules taken during the entire period of study is at least 8;

8.3. the Candidate is a second- or higher-year student;

8.4. the Candidate has not previously been awarded the Scholarship;

8.5. the Candidate has authored/co-authored scientific publications/artworks and (or) delivered presentations at scientific conferences/exhibited personal artworks at exhibitions and (or) events;

8.6. the Candidate has no employment relationship with Kauno kolegija.

9. The Candidates shall be evaluated and prioritised according to the following criteria, using the ranking set out in the Annex:

9.1. Candidates' scientific publications/art exhibitions and (or) events, which must be registered with the KK Library and Scientific Communication Centre, and Kauno kolegija must be indicated as the institution where the scientific publication or artwork has been produced;

9.2. delivering presentations at scientific conferences on behalf of Kauno kolegija;

9.3. participation in internal (within Kauno kolegija) and external (organised by external organisations) competitions and project activities;

9.4. participation in voluntary and mentoring activities within Kauno kolegija;

9.5. participation in voluntary activities in external organisations;

9.6. other activities contributing to the promotion of the Kauno kolegija name and(or) the improvement of the quality of studies.

10. To be eligible for the Scholarship:

10.1. no later than 15 October of the current year (in the autumn semester) or 15 April (spring semester), the student must complete an Application form on the KK website, in which they shall provide the requested information: name, surname, contact information, the study programme, and the details related to the criteria referred to in Paragraph 9 of the Regulation, which is needed to assess the Candidate's compliance with the requirements of the Regulation; the amount and scope of the information requested may be annually revised when announcing the call for applications;

10.2. by submitting an Application, the Candidate shall agree with the processing of personal data following the terms and conditions set out in the Information Notice on Processing Personal Data (annexed to the Application form);

10.3. by submitting the Application, the Candidate shall confirm that, in the event of being successful, they agree to the information about the Scholarship awarded to them being announced on the KK website and social networks.

11. The Competition for Awarding Scholarships shall be organised by a Committee set up by order of the Director. The Committee shall be composed of at least 3 employees of Kauno kolegija and 2 representatives of the KK Students' Representative Council.

12. Applications that do not meet the criteria set out in Paragraph 8 of the Regulation shall not be considered.

13. Having assessed the Applications (Annex), the Committee shall draw up the Candidates' competition ranking list, which shall be established by evaluating the Applications on the basis of the number of competition scores assigned to each criterion defined in the Annex to the Regulation.

14. The secretary of the Committee shall request the six highest-ranked Candidates to submit by e-mail the documents proving their compliance with the criteria set out in Paragraph 9 of the Regulation to the Committee by 3 November and 3 May of the current year.

15. If the Candidate fails to submit the documents proving the compliance with the criteria within 5 working days from the date of the notification, or if the student has terminated their studies/ has been withdrawn from the KK students' lists, the Scholarship shall be awarded to the next Candidate in the competitive queue.

16. After the Committee has determined the winners of the Scholarships, it shall submit their list for approval by order of the Director, on the basis of which the Accounting Unit shall transfer the Scholarships to the winning students.

### **CHAPTER III FINAL PROVISIONS**

17. A student who has been awarded the Scholarship shall not lose the possibility of being granted other scholarships awarded by Kauno kolegija as well as any other financial support provided by the State and other national or internal regulations of the higher education institution.

18. If no eligible applications have been received in the current year, the unused Scholarship fund shall be transferred to the Scholarship fund for the following semester.

19. Kauno kolegija may annually revise the Regulation to provide additional requirements for Candidates, methods of selection, procedure of paying the Scholarships and other terms and conditions set out in this Regulation.

20. The Regulation shall enter into force upon its approval by order of the Director and shall be announced on the KK Intranet within 2 working days.

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### Criteria for evaluating applications for the Director's Nominal Scholarship

| No. | Evaluation criteria   | Aspects and description of evaluating the criterion  | Evaluation scores   |
|-----|---|--|---|
| 1   | The level of the Candidate's scientific publications and (or) the number of exhibited artworks  | The student's experience in scientific/art activities is assessed, i.e., articles in scientific, professional, cultural, and media publications; scientific publications in scientific journals; presentations of creativity and art research in local, national, and (or) international contexts; articles published in peer-reviewed scientific journals and (or) non-peer-reviewed professional, cultural, and media publications | Articles published in peer-reviewed scientific journals; art production displayed in exhibitions and (or) events (from 0 to 30 scores).<br>Articles published in non-peer-reviewed students', professional, cultural, and media publications (from 0 to 10 scores). |
| 2   | The level of the Candidate's scientific activities  | Presentations delivered by the student at national and(or) international scientific and (or) students' scientific conferences; presentations given by the student at scientific, art, cultural, and informative events are assessed  | Presentations delivered at scientific and(or) students' scientific conferences (0 to 10 scores).  |
| 3   | The Candidate's participation in internal and (or) external competitions and (or) project activities  | The student's participation in various project activities and (or) competitions organised by Kauno kolegija and (or) external organisations is assessed. Quantitative (the number of attendances) and qualitative (prizes won) indicators are assessed   | Student's involvement in internal and external projects and (or) competitions; participation in international, national, and local competitions, projects and (or) the prizes won (from 0 to 20 scores).  |
| 4   | The Candidate's activeness in voluntary and(or) mentoring activities at Kauno kolegija  | The student's activeness in volunteering and (or) mentoring activities within Kauno kolegija is assessed, i.e., the student's contribution to organising and implementing events, conferences and other activities; participation in promoting study programmes; mentoring students at Kauno kolegija, or other contributions to the development of the volunteering and (or) mentoring system at Kauno kolegija                     | Student's involvement in volunteering and (or) mentoring activities and the development of these activities; short-term and (or) long-term volunteering and mentoring (from 0 to 10 scores).  |
| 5   | The Candidate's activeness in voluntary activities in external organisations  | The student's involvement in voluntary activities in external organisations is assessed, as well as the student's active engagement in socially responsible volunteering activities  | Student's participation in voluntary organisations, short-term and (or) long-term volunteering is evaluated (from 0 to 10 scores).  |
| 6   | The Candidate's participation in other activities contributing to the promotion of the name of Kauno kolegija and (or) improving the quality of studies | Other activities indicated by the student are assessed, i.e., those carried out or contributed to within Kauno kolegija and (or) in external organisations and promoting the name of Kauno kolegija and (or) improving the quality of studies  | Student's involvement in other activities not included within the assessment scale from 1 to 5; the extent to which these activities contribute to promoting the name Kauno kolegija and(or) enhancing the sense of community is evaluated (from 0 to 10 scores).   |