**REQUIREMENTS FOR RESEARCH PAPERS**

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| --- | --- | --- |
|  | **Font size** | **Font type** |
| Headline in capital letters | 14 | **Bold** |
| Author (-s)\* name (-s) and surname (-s) | 12 | ***Bold italics*** |
| Institutional Affiliation | 10 | *Italics* |
| Headings of chapters | 10 | **Bold** |
| Abstract (in the language of the article e.g. Lithuanian) | 10 | Normal |
| Body of the text | 10 | Normal |
| Captions of tables and figures | 10 | **Bold** |
| Text of tables | 9 | Normal |
| References | 9 | Normal |
| Summary (not in the language of the article e.g. English) anglų kalba) | 8 | Normal |

*\*student’s (-s’) and teacher’s (-s’). The student’s name should be followed by the abbreviation - stud. (e.g., Name Surname (stud.)), and only the acronym of the academic degree before the name of the teacher (e.g., Dr. Name Surname). Pedagogical degree by the name of the teacher is not required.*

The text editor is to be Microsoft Word and Times New Roman font. The text setting is A4 (210 x 297 mm) with margins of 2 cm at the top, 2 cm at the bottom, 3 cm at the left and 2.5 cm at the right. Pages are not numbered.

The body of the article is to be arranged in one column. The text line spacing is 1 (single), with two-sided alignment. Each paragraph starts with a new line with 1 cm indent.

The length of the article is 5 to 7 pages.

**The article structure to be used:**

* The headline of the article;
* The name (-s) of the author (-s);
* Institutional Affiliation (-s) of the author (-s);
* Abstract (written at the beginning of the article in the language the article is written. It briefly describes the article’s content and identifies the main issues analysed in the article). The keywords below the annotation indicate 3-5 key concepts;
* Introduction (substantiated the relevance of the theme, the research problem, the aim and objectives, the subject matter of the research and the research methods);
* The body of the article (theoretical background of the research, the analysis and results of the research);
* Conclusions;
* References;
* Summary in English (at the end of the article written in Lithuanian, there must be a summary and keywords in English. The headline of the article is to be written in English. If the article is written in English, the heading of the summary is to be written in Lithuanian language).

**Other important information:**

1. The article is to be submitted by email ([*vf.konferencija@go.kauko.lt*](mailto:vf.konferencija@go.kauko.lt)) together with the Warranty of Authorship, signed by all authors and scanned regarding the publication of the manuscript being submitted.
2. The article is to be provided strictly keeping to the layout requirements, written in the correct Lithuanian / English language, with clearly and coherently presented ideas, using the professional language, its concepts and exact terms. Otherwise, articles failing to meet the formal requirements will not be reviewed and considered.
3. The authors submit the revised and/or supplemented article repeatedly by e-mail ([*vf.konferencija@go.kauko.lt*](mailto:vf.konferencija@go.kauko.lt)) following to the reviewers’ comments. The final decision on the publication of the manuscript is made by the scientific committee of the conference.

*All submitted manuscripts reviewed and meet formal requirements will be published in online conference proceedings.*