**REQUIREMENTS FOR RESEARCH PAPERS**

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|  | **Font size** | **Font type** |
| Headline of the article | 14 | **Bold** |
| Author (-s) \* name (-s) and surname (-s) | 12 | ***Bold italics*** |
| Institutional affiliation  | 10 | *Italics* |
| Headings of chapters | 10 | **Bold** |
| Abstract (in the language of the article, e.g., Lithuanian) | 10 | Normal |
| Body of the text | 10 | Normal |
| Captions of tables and figures | 10 | **Bold** |
| Text of tables | 9 | Normal |
| References | 9 | Normal |
| Summary (in other language than the article is written) | 8 | Normal |

*\*student’s (-s’) and teacher’s (-s’). The student’s name should be followed by the contraction ‘stud.’ (e.g., Name Surname (stud.)), and only the abbreviation of the academic degree before the name of the teacher (e.g., Dr Name Surname) must be used. Information about the pedagogical degree of the teacher is not required.*

**The article structure to be used:**

* The headline of the article;
* The name (-s) of the author (-s);
* Institutional affiliation (-s) of the author (-s);
* Abstract (provided at the beginning of the article in the language the article is written; it briefly summarises the content identifying the main issues analysed in the article). The annotation must be followed by keywords, i.e., 3-5 key concepts;
* Introduction (which provides an explanation of the relevance of the topic, research problem, aim, objectives, research object and research methods);
* The body of the article (theoretical background of the research, research findings and their analysis);
* Conclusions;
* References (prepared according to APA guidelines);
* Summary in English (at the end of the article written in Lithuanian, there must be a summary preceded by the headline of the article and key words in English; if the article is written in English, the summary is provided in Lithuanian).

The article must be prepared in Lithuanian or English in the *Times New Roman* font, text editor *MS Word* and submitted in \*DOC or \*DOCX formats. The text is compiled on an A4 format (210 x 297 mm) sheet (margins: top - 2 cm, bottom - 2 cm, left - 3 cm and right - 2.5 cm). The pages of the article are not numbered.

The body of the article is to be arranged in one column. The text line spacing is 1 (single), justified alignment. The first line of each new paragraph should be indented by 1 cm.

References to sources used in the text have to be in accordance with APA guidelines or footnotes may be provided.

The length of the article is 5 to 7 pages.

The article is to be submitted by sending an email (vf.konferencija@go.kauko.lt) together with the *Warranty of Authorship* regarding the publication of the manuscript being enclosed.

 ***Other important information:***

1. *The article must be prepared in strict accordance with the layout requirements, written in the correct English/ Lithuanian language, with clearly and coherently presented ideas, using the professional language, its meaningful concepts and precise terms.*
2. *A plagiarism check is performed before the article is reviewed. If citation discrepancies are found in the article, it is returned to the author(s) for corrections. However, in case of plagiarism, the article is returned to the author(s) with a refusal to publish it.*
3. *Only eligible articles are submitted for review. After review, based on the reviewers’ comments, the article may be returned to the author(s) for correction. In the light of the comments submitted, the author(s) must correct (or supplement) the article and resubmit it within the specified period by e-mail* *vf.konferencija@go.kauko.lt**.*
4. *The final decision on the publication of the article is taken by the Scientific Committee of the conference. Eligible and peer-reviewed student articles will be published in the conference periodical electronic publication (ISSN 2538-7669).*

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